

Minutes of August 16, 2022 School District of Manawa Buildings and Grounds Committee Meeting

The meeting began at 5:00 p.m. MES Board Room, 800 Beech Street

Board Committee Members: Griffin (C), Hollman, and Jepson

In Attendance: Griffin , Hollman, Jepson

Timer/Recorder: Jepson

1. Site Tours (Information)
  - a. Walk the green space to see how the “grass” is developing.
    - i. Tru-Green to apply one treatment this fall
    - ii. Dr. Oppor wil request quotes on softball/baseball field in this space
  - b. Visually inspect the MES playground equipment.  
Principal Brauer to update B&G Committee re: quotes, etc.  
Arty Pethke to inspect/repair equipment
  
2. Review and Endorse Hoffman Post-referendum Projects (Information / Action)
  - a. Site Lighting for MS/HS West Parking Lot (Northland Electric) - Quote to BOE for approval
  - b. Auto Operator on Atrium Door (Mr. McGregor is actively working on this project with Tri City Glass and Door but no schedule has been set to complete the work.) - Hoffmann is addressing
  - c. Ag Animal Room Exhaust (Push button on/off versus HVAC Programming - Trane) - Hoffmann to proceed with installation of push button “system”
  - d. Green Space Re-seed (Mr. Casey of Casey Landscaping indicates Sept. is prime time to get this work completed.) - We will not re-seed at this time. Other options are being considered for this space.
  - e. Other

Motion by:

3. Review and Prioritize 1 to 5 Year Section of the Maintenance Plan as Presented (Information / Action)

Motion by:

4. Consider Other Projects to be Added to Maintenance Plan (Information / Action)
  - a. Discuss MES Playground Improvement Plan - Tabled pending further information
    - i. Removal of damaged/unsafe equipment
    - ii. Excavation pricing pending
    - iii. Wood chip price pending
    - iv. Other
  - b. Consider Endorsement to Replace the 2005 E150 Ford 8 Passenger Van (Information/Action)
    - i. Mileage as of May 11, 2022 = 125,849
    - ii. Air Conditioning not working; Attempted low cost repair of recharging coolant- lasted less than two weeks (5-12-2022); Repair estimate exceeds \$2,000
    - iii. Kelley Blue Book value approximately \$4,000-5,000
    - iv. Some rust
  - c. Discuss adding a softball field/complex on new green space per Hollman
  - d. Replace lighted exterior sign at MS/HS
  - e. Replace MES wooden sign
  - f. Removal of east football field stairway that is no longer usable due to new bleachers -Was previously approved. Dr. Oppor will contact S&S Excavating to have the stairway removed.
  - g. Remodel existing MS/HS storage building - needs new roof and new OH door
  - h. Construct new MS/HS storage building
  - i. Interior room and corridor painting at both buildings
  - j. Exterior soffit painting at MS/HS
  - k. Exterior stucco painting MES
  - l. Other

Motion by:

5. Discuss Rubberized Track Inspection (Information) - Inspection complete
6. Update on Disc Golf Course Upgrades (Information) - Thank you to the local Disc Golf Club for cleaning up our course, repairing/replacing signs, etc.
7. No Buildings & Grounds Monthly Budget Summary Due to SDM Audit

8. Finalize Review of Key Performance Indicators (Information / Action) - Keep 20 year maintenance plan current

Motion by:

9. Buildings & Grounds Committee Planning Guide (Information)

10. Next Meeting Date: 9-14-22 at 5 pm

11. Next Meeting Items:

- a. Site Tours?
- b. District Safety Plan, Reunification Plan, and Associated Projects
- c. Long-term Maintenance Plan - Pfefferle as Presented [Operation Efficiencies] (Information / Action)
- d. Custodial/Maintenance Plan - Pfefferle as Presented (Information / Action)
- e. School Forest New Management Plan (Information / Action)
- f. Other

12. Adjourn

Motion by: Jepson/Hollman

Time: 6:37 p.m.